

Cottage Grove High School

Volunteer Community Service Application Form

Student Name: _____ Current Grade: _____

Home Address _____

Home Telephone: _____

Cell Phone: _____

Parent/Guardian Name: _____

Building Assistant Principal's Name _____

Please sign below to submit your volunteer community service hours log sheet and to verify the volunteer community service hours you are submitting are honest and accurate.

Student: _____ Date: _____

Parent/Guardian: _____ Date: _____

Building Assistant Principal Approval: _____ Date: _____

Reminder: Volunteer community service hour log sheets must be attached to this application when submitted.

Cottage Grove High School

Volunteer Community Service Hours Log Sheet

Student Name: _____ Grade: _____

Signature of Assistant Principal: _____ Date: _____

Date(s) of Service	Total Service Hours	Agency Name and Volunteer Community Service Performed	Site Supervisor: Please Print Name <u>and</u> Telephone Number of Supervisor, <u>and</u> Obtain Supervisor's Signature
			Supervisor's Signature:
			Supervisor's Signature:
			Supervisor's Signature:
			Supervisor's Signature:
			Supervisor's Signature:

Total Volunteer Community Service Hours Completed For This Page: _____

Cottage Grove High School

Volunteer Community Service Guidelines

Requirement to Receive Volunteer Community Service Honor Cord: Students must complete 100 hours of qualified volunteer community service hours by May 1st of their senior year. Students may begin counting community service hours in their 9th grade year.

Instructions: Completed volunteer community service hour log sheets must be turned into the Assistant Principal, Mr. Bridgens, at the conclusion of each trimester/semester in grades 9-12. For senior year, the final volunteer community service hour log sheets must be turned in by May 1st. The Assistant Principal will approve all honest and accurate volunteer community service hours.

Recording Service Hours:

Students are responsible for maintaining a log of completed service hours and need to submit a contract with the signature of the building Assistant Principal, Mr. Bridgens. These forms can be found on the Cottage Grove High School website: <https://cghs@slane.k12.or.us> or in the Main Office.

1. Service hours must be verified with the signature of an adult, 21 years or older, who supervises the volunteer community service, and who is not a family member. Hours cannot be verified by another student. All forms must be completed and signed in ink.
2. Undocumented hours will not be accepted.
3. Students are responsible for keeping track of their hours and for making sure they are getting enough hours to complete the credit/honor/award requirements.
4. Documented hours should be turned into the building Assistant Principal, Mr. Bridgens.
5. Students should make a duplicate copy of all community service hours they submit to the building Assistant Principal, Mr. Bridgens. These copies should be kept by the student until after graduation.
6. Students are expected to report hours accurately and honestly. Any student who misrepresents hours, signatures, or placements forfeits any credit, honor, or award received for volunteer community service hours.

VOLUNTEER COMMUNITY SERVICE IDEAS

Cottage Grove High School strongly suggests that students focus energy on one or two organizations. This helps the volunteer community service to be more meaningful to the student and to the organization. Check in with Mr. Bridgens if you have questions to clarify appropriate community service hours.

Examples/Ideas for community service:

Peer tutoring as part of an organized service program

Tutoring students from another school, supervised by an adult/non-family member/non-peer

Helping a teacher in another school or being an aide at CGHS as long as no credit is given

Service projects through the school if no credit is given

School organized activities when performed as an outreach to the community, when this is extra and no credit is given

Fundraising activities that benefit a charitable organization

Service club charitable activities and fundraising activities for charitable donations

Volunteering for a non-profit organization

Examples of activities that DO NOT count for volunteer community service:

Band and Choir performances (will not count if credit is given for class)

Drama – acting, set building, lights, costumes, or makeup (will not count if credit is given for class)

Fundraising for school activities, courses, or clubs when money is not given to a charitable organization

Fundraising to take trips

Hosting a foreign student

Athletic Fundraising – car washes, counseling at athletic camps, cleaning Autzen Stadium or Mac Court

Lion Pride Pageant (will not count if credit is given for class)

Service club meetings and conferences (e.g. Key Club or Interact) will not count; only the service itself will be counted

Unverified community service hours will not count